

**CoAS Graduate Research Assistantship Program
September, 2025**

Graduate Research Assistantship (GRA) Program Policies

1. Graduate research assistantships are awarded to actively enrolled graduate students that have a GPA of 3.50 or higher. Each GRA must maintain a minimum 3.50 GPA while being funded.
2. Graduate research assistantships will provide a tuition waiver up to a maximum of 6 credits per semester. The student and professor must define the scope of the work to be accomplished with specific goals and the expected amount of time and effort required to complete the project.
3. For a professor to receive the help of a graduate research assistant, he/she must submit a proposal to the chair of their department and the dean of the college. The chair will evaluate the proposal and submit a recommendation to the dean for approval.
 - a. There must be a clear expectation of workload presented before approval.
4. Each graduate research assistant must keep a detailed log of the hours worked and have the log signed by the professor they are working with.
5. At the end of each semester the faculty member and the student must prepare a report of the work accomplished and any further plans. The report is submitted to the chair and dean.
6. Graduate research assistants are required to give a presentation or present a poster at Research Day. Faculty members with GRAs are strongly encouraged to disseminate their work by publishing articles and disseminate in conferences the results of their research.
7. There is a maximum of 6 credit of release per GRA per semester with a maximum of 24 total credits of tuition release per semester provided by the College.