

## Guest Speaker Form

[Use the TAB key to navigate through the fields.]

Requestor of Speaking Event:	
Guest Speakers Name:	
Date of Speaking Event:	
Time of Speaking Event:	
Topic of Speaking Event:	
Honorarium: Please check one <span style="margin-left: 100px;">Yes</span> <span style="margin-left: 100px;">No</span>	
Honorarium Amount: \$	
Additional Comments:	
If any information on this form changes, a new form shall be filled out.	
Organizers print name:	Guest Print Name:
Organizer Signature:	Guest Speakers Signature:
Date:	Date:
<p><b><u>Statement Release for Video Recording</u></b>          (please leave blank if you wish to not be recorded)</p> <p>I, _____, hereby consent and authorize Lawrence Technological University, its successors and assigns, to utilize photographic or video images of me and/or video or audio recordings of me, including live streaming, in Lawrence Tech advertising, promotion, and academic use. Receipt of full consideration is hereby acknowledged and no further claims of any nature will be made.</p> <p>I represent that clearance has been obtained for all copyrighted audio and/or video content contained within my presentation.</p> <p>Guest Speaker Signature: _____</p> <p>Date: _____</p>	