

Request for Contract Waiver of Campus Dining Agreement

By contractual agreement between LTU and ARAMARK-Campus Dining, all food and beverage on the LTU campus must be purchased through Campus Dining. Any group desiring to provide food and beverage on campus must secure a contract waiver from Campus Dining. Campus Dining will not, under these situations be held legally liable for any and all happenings at or related to this event.

Requested Waivers must be submitted at least 3 Business Days prior to Event Date

Whether or not a food waiver is granted is at the discretion of Campus Dining. Contract waivers are generally granted when refreshments/food are served in the following situations:

1. A campus sponsored fund raiser
2. Special circumstances where products to be used are donated by vendors.
3. Proof of donation must be submitted by the vendor supplying products that will be served.

Room reservations must first be secured through the appropriate scheduling coordinator. Contract waivers may then be obtained and submitted to the Campus Dining office.

Today's Date: _____ Event Date: _____

Name of Organization: _____

Faculty/Staff Advisor: _____

Department: _____

Event Location: _____ Event Time: _____

Description of Event: _____

Product(s) to be served: _____

If outside vendor is used, please list: _____

Person Requesting Waiver (print): _____

Signature: _____

Campus Dining Signature: _____ Date: _____

In signing this waiver, Campus Dining agrees to waive its rights for the above event. The named organization thus acknowledges their responsibility for proper food preparation and storage, and is liable for any issues arising at listed event.

☐ **Application Denied.** Campus Dining Signature: _____

Reasons for Denial: _____