



HOW TO ACCESS BANNERWEB

Go to my.ltu.edu .
Click the BannerWeb tab
Click Login to secure area and Enter your Username [This is your 9-digit student number. Alumni use 5-digit student number with a 0 (zero) in front of it]
Enter your 6-digit PIN .
If this is your first time on BannerWeb, your PIN will be your birth date in the format: MMDDYY . After you login for the first time, you will be prompted to enter a new PIN .
Click " Login ".
Enter your old pin. (This is your date of birth (MMDDYY))
Enter your new pin. (You will need to change the original pin, which is your birthdate to another 6-digit number. This will be your new pin. NOTE: THE NEW PIN NUMBER CANNOT BE YOUR BIRTHDATE. YOU WILL HAVE TO CHANGE IT TO ANOTHER 6-DIGIT NUMBER.
Set up your Security Question.
Enter the answer.

IF YOU HAVE FORGOTTEN YOUR PIN:

- ❑ Enter your Username (This is your 9-digit student number)
- ❑ Click Forgot Pin
- ❑ Your Security Question will appear.
- ❑ Enter the answer to your security question.
- ❑ You will then be asked to enter a new PIN. **NOTE: THE NEW PIN WILL NEED TO BE ANOTHER 6-DIGIT NUMBER. THIS CANNOT BE YOUR BIRTHDATE.**
- ❑ Confirm your new PIN.
- ❑ Log in.
- ❑ For more assistance, contact the HelpDesk at (248) 204-2330 or the Office of the Registrar at (248) 204-2280.