

ADDRESS/NAME CHANGE



GENERAL INFORMATION

To change your address, you may log on to BannerWeb at <http://www.my.ltu.edu> and change your address online, or you may complete and submit this form.

To change your name, you can complete and submit this form, along with official documentation of your name change. Official documentation includes a marriage license or court order **AND** a copy of an updated Driver's License.

STUDENT INFORMATION

Name _____ LTU ID# _____

Are you an international student on a student visa? No Yes SEVIS ID: _____

ADDRESS CHANGE:

New Address:

Street _____ Apt. _____

City _____ State _____ ZIP _____

Phone Number _____

Type of Address: Permanent Mailing International Accounts Payable

NON-LTU EMAIL INFORMATION: additional e-mail that the university may use to contact you. Please remember, the LTU e-mail is the **OFFICIAL** method of communication and you should **ALWAYS** check your LTU e-mail. Failure to do so may result in your missing important information about deadlines or changes in policy.

Email Address _____

NAME CHANGE (remember that official documentation must be submitted):

New Name:

First _____ Middle _____ Last _____

AUTHORIZATIONS

Student Signature (authorizes the name and/or address change) _____ Date

**Handwritten Signature Required*

Entered in Banner:	Staff Initials:
Entered in SEVIS:	Staff Initials: