OPTIONAL SERVICE ANIMAL REGISTRATION

Office of Disability Services ◆ 21000 West Ten Mile Road ◆ C405 ◆ Southfield, MI 48075
Phone: 248.204.4100 ◆ Fax: 248.204.4115 ◆ disability@ltu.edu

Lawrence Technological University (LTU) is deeply committed to the full participation of students with disabilities in all aspects of college life, therefore recognizing the importance of both Service Animals and Emotional Support Animals to such individuals. In accordance with Section 504 of the Rehabilitation Act, the Americans with Disabilities Act (ADA) and the Fair Housing Act of 1988, LTU has established procedures to ensure that students with documented disabilities receive reasonable accommodations that meet their needs as required by law.

A distinction is made between a service animal and an assistance animal: A Service Animal (SA) is any dog that is individually trained to do work or perform tasks for the benefit of a person with a disability, including physical, sensory, psychiatric, intellectual, or other mental disability. The work or tasks performed by a SA must be directly related to the person's disability. SAs will be permitted to accompany people with disabilities in all areas of LTU's facilities where students, members of the public, and other participants in services, programs, or activities are allowed to go. When it is not readily apparent that a dog is a SA, LTU staff may make inquiries to determine whether the dog qualifies as a SA.

LTU will assess requests for the use of miniature horses by people with disabilities on a case-by-case basis. Requests should be submitted to the Office of Disability Services. LTU does not allow SAs in training within its facilities. LTU must permit the use of a service animal by an individual with a disability, assuming the owner can effectively control it and the animal is housebroken.

The University may ask a student with a service animal two questions: (1) Is the animal required because of a disability? (2) What work or task(s) has the animal been trained to perform? In most cases, the University won't ask these questions when it is readily apparent that an animal is trained to do work or perform tasks for an individual with a disability.

An Emotional Support Animal (ESA) is an animal whose sole function is to provide emotional support, comfort, therapy, companionship, therapeutic benefits or to promote emotional well-being. ESAs may not be brought into housing without prior approval. Each request will be evaluated on a case-by-case basis as outlined in this policy by considering the needs of the individual and the concerns of the community.

LTU will not permit ESAs if they: (a) would pose a direct threat to the health or safety of others; (b) would cause substantial physical damage to the property of others; (c) would pose an undue financial or administrative burden; and/or (d) would fundamentally alter the nature of the provider's operations. For example, if a roommate has asthma, allergies, or fear of the animal, it is not reasonable for the animal to live in that particular room/apartment. Efforts would be made to find an alternative housing arrangement for the Owner of the ESA, but it would be dependent on the time of the notification for the need of the animal and the availability of Housing. An ESA is not a pet.

The University has adopted a "One-Bite" Policy which requires an Assistance Animal to be removed from University property after a single occurrence of biting or other aggressive behavior.

Institutions such as colleges and universities are not required to accommodate ESAs in public places (i.e., non-housing areas). Please see the Emotional Support Animal Accommodation Request Form available on our website for more information. Please note this form also needs approval from the Housing Office.

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STUDENT INFORMATION (TO BE COMPLETED BY STUDENT):

Name: _____ Banner ID: _____

Address: _____ LTU Email: _____

City: _____ State: _____ Zip Code: _____

Cell Phone: _____ Home Phone: _____

Animal Type: _____ Animal Gender: ☐ Male ☐ Female Color: _____

Animal Breed: _____ Animal Age: _____ Animal Name: _____

Physical Description of Animal: _____

_____

Additional Comments: _____

_____

Student Signature: _____ Date: _____

FOR LTU OFFICE USE ONLY:

TERM/Year: ☐ Fall ☐ Spring ☐ Summer Year: _____ Date Documentation Received: _____

Reviewed By: _____

Additional Comments: _____

_____

☐ Database ☐ Contacted Safety ☐ Emailed student ☐ Form received ☐ Imaged to Drive