

College of Architecture and Design
DIRECTED STUDY REQUIREMENTS
Undergraduate

Prerequisites: Junior standing, minimum GPA of 2.5 and a written approval of the dean prior to registration. A Directed Study is equivalent to an elective requirement. Only two Directed Study request are allowed with a maximum of six total credit hours.

First of all, ask an instructor (preferably a full-time faculty member) if he/she would work with you on a Directed Study. Select a faculty member who is knowledgeable on the topic of your study.

Before you can register for a Directed Study, you need to create a **Proposal** that contains the following requirements.

1. An original topic – cannot be a topic covered in the curriculum.
cannot simply be a book report.
2. A narrow topic – something that can be researched in depth yet completed in the course of a semester (sample topics: “The Influence of Vastu Sastra on the Temple of Angkor Wat;” “Detroit Religious Architect of the 195s;” “American College Libraries in the Nineteenth Century;” etc.). It is best if you can state this topic in one sentence.
3. A goal – a specific outcome for the project (usually a paper), including project form, length, and intended results.
4. A schedule of:
 - Meeting – every 1-2 weeks
 - Outlines – preliminary proposal due early in semester
 - Drafts – a 50% draft due before final paper
 - Final paper/project
5. A Preliminary bibliography of at least three sources you have read (not just looked at) that pertains to the topic.
6. Contact Information must be noted. List your full name, student number and a contact phone number.
7. Signatures:
 - Your signature
 - Directed Study faculty advisor signature
 - Dean of Architecture signature

8. Credit Hours – corresponding with the amount of work to be completed. The more credit hours requested, the more work your Directed Study entails.
 - One Credit: ARC3011 (CRN 1238)
 - Two Credits: ARC3012 (CRN 1239)
 - Three Credits: ARC3013 (CRN 1240)
 - Four Credits: ARC3014 (CRN 1241)

9. Semester – note which semester you will be doing your Directed Study.
(i.e. Fall 2009)

Once your Proposal is complete, submit it to the Architecture Dean's Office for the Dean's approval. Upon the Dean's approval, you will be contacted at the number you provided on your proposal. You will be informed as to your next step in registering for the course. **Do not register for the class prior to obtaining the Dean's signature.** Registering for the course prior to approval will result in de-enrollment and non-approval of your Proposal.